

Website Tour

What We Do and Why We Do It

Schools and Libraries Division

Washington, DC • Seattle • Denver • Chicago • Newark • Los Angeles • Atlanta

September/October 2008

Overview

- SLD main page
- Search function
- Apply Online
- Deadlines
- Reference Area
- Search Tools
- Automated Search of Commitments
- Outreach and Training

The screenshot shows the USAC website interface. At the top, there is a navigation bar with links for Home, Need Help?, and a search box. Below this is a banner with the USAC logo and the tagline "Helping Keep Americans Connected". A navigation menu highlights "Schools and Libraries" with sub-links for "Schools and Library Applicants" and "Service Providers".

About the Schools and Libraries Program:

- Overview of the Program
- Overview of the Process
- Outreach and Training
- Site Visits
- Filing Appeals
- Understanding Audits

Schools and Libraries Tools:

- Apply Online
- Commitments
- Submit a Question
- Latest News
- Calendar/Reminders
- Required Forms
- Reference Area
- Search Tools
- Changes and Corrections
- Suspensions and Debarments
- Program Compliance - Whistleblower Hotline

Applicants

The Schools and Libraries Program of the Universal Service Fund makes discounts available to eligible schools and libraries for telecommunication services, Internet access, and internal connections. The program is intended to ensure that schools and libraries have access to affordable telecommunications and information services.

Service Providers

The Schools and Libraries Program reimburses telecommunications, Internet access, and internal connections providers for discounts on eligible services provided to schools and libraries. While schools and libraries apply for these discounts, USAC works in conjunction with service providers to make sure these discounts are passed on to program participants.

Latest News, Important Notices, and Reminders

	Latest News:	FCC Issues Public Notice on Eligible Services List (7/27/06)
	Latest News:	USAC Names Mel Blackwell Vice President of the Schools and Libraries Division (7/25/06)
	Important Notice:	Information on Bishop Perry Order FCC Order (FCC 06-54) [PDF, 233kb] List of correctable ministerial and clerical errors [PDF, 50kb] What USAC is doing What applicants need to do Help and FAQs
	Reminder:	USAC Announces 2006 Schools and Libraries Training (4/28/06)



Schools and Libraries

Schools and Library Applicants

Service Providers

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- Program Compliance - Whistleblower Hotline

Step 1: Determine Eligibility

Step 2: Develop a Technology Plan

Step 3: Open a Competitive Bidding Process

Step 4: Select a Service Provider

Step 5: Calculate the Discount Level

Step 6: Determine Your Eligible Services

Step 7: Submit Your Application for Program Support

Step 8: Undergo Application Review

Step 9: Receive Your Funding Decision

Step 10: Begin Receipt of Services

Step 11: Invoice USAC

Service Providers

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TS

[Notice on Eligible Services List \(7/27/06\)](#)

[Blackwell Vice President of the Schools and Libraries Division \(7/25/06\)](#)



Important Notice:

Information on Bishop Perry Order

[FCC Order \(FCC 06-54\) \[PDF, 233kb\]](#)

[List of correctable ministerial and clerical errors \[PDF, 50kb\]](#)

[What USAC is doing](#)

[What applicants need to do](#)

[Help and FAQs](#)



Reminder:

[USAC Announces 2006 Schools and Libraries Training \(4/28/06\)](#)



Schools and Libraries

Schools and Library Applicants

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Step 1: Obtain a Service Provider Identification Number

Step 2: Search Applicant Requests for Service

Step 3: Respond to Applicant Requests

Step 4: Applicants Select Service Provider

Step 5: Assist Applicants with Application Review

Step 6: Receive Funding Commitment Decision Letter

Step 7: Begin Providing Services

Step 8: File Annual Certification

Step 9: Invoice USAC



Schools and Libraries

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Search

[Skip to content](#)

Search:

- About USAC
 Fund Administration
 High Cost
 Rural Health Care
 Low Income
 Schools and Libraries
 Katrina

consortia

search

[Help](#) [Advanced](#)

Results for: consortia

Document count: consortia (50)

about 50 results found,
sorted by relevance

1-10

[Step 5: Library Consortium - Frequently Asked Questions - Schools and Libraries - USAC](#)

63%
24 Jul 06

This page provides information about the requirements and conditions under which a library consortium may be eligible for schools and libraries program support. Answers to frequently asked questions define a library ...
<http://www.universalservice.org/sl/applicants/step05/library-consortium-faq.aspx> - 23.8KB

[Find Similar](#)
[Highlight](#)

[Step 1: Non-traditional Elementary and Secondary Education - Determine Eligibility - ...](#)

49%
24 Jul 06

This page summarizes the eligibility requirements for schools, school districts, and libraries to receive Schools and Libraries program support, commonly called "E-rate" discounts.
<http://www.universalservice.org/sl/applicants/step01/eligibility-requirements.aspx> - 22.3KB

[Find Similar](#)
[Highlight](#)

[Step 6: Determine the Eligible Services - Applicants - Schools and Libraries - USAC](#)

48%
24 Jul 06

... Ordered and Certification Form (Form 471) to request discounts on the cost of eligible services to be delivered to eligible schools, libraries, and consortia of these entities. Eligibility for discounts requires that the product or service is eligible and that it is put to an eligible use ...
<http://www.universalservice.org/sl/applicants/step06/> - 21.4KB

[Find Similar](#)
[Highlight](#)

On SL home page,
enter search term.

Results are
from SL
section of
website.

Schools and Libraries

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- Requirements
- Reference
- Search

Select

USAC Schools & Libraries

Form 470	Form 471	Form 486	Utilities
Description of Services Requested and Certification Form	Services Ordered and Certification Form	Receipt of Service Confirmation Form	
Form 470 Interview	Form 471 Interview	Form 486 Interview	FRN Extension Status
Create Form 470	Create Form 471	Form 486 PDF	Entity Search
Search Posted	Continue Incomplete	Certify Complete	
Continue Incomplete	Certify Complete		
Certify Complete	Display		
	Application Status		
	Item 21 Attachment		

SLD Home | Site Map | Search Site | Contact SLD

Schools and Libraries Service Program

Description of Services Requested and Certification Form

New Form 470 Application

Be sure to review the Form 470 Instructions, available in the Applying for Discounts: Step-by-Step Section of the SLD Web Site (<http://www.sl.universalservice.org/reference/y4ez470guide.asp>). And need additional help while you are filing your Form 470 online, click on the "Help" button in the hand corner of each screen.

Attention MAC Users! If you are using Internet Explorer to access the online forms, you must double click the navigation buttons.

Enter Zip Code or Entity Number and Click Next:

Zip Code:

OR

Entity Number:

<< Previous Next >>

HOME CANCEL HELP

FCC Form 471

Services Ordered and Certification Form

Add New 471 - Search

Select the type of search, then enter the search value, then click *Begin 471 Process*

Zip Code (5 digit)
 Entity Number (up to 10 digits)
 470 Application Number (15 digits)

(enter value here)

Menu Options Reset Page Begin 471 Process

FCC Form 486

Do Not Write In This Area

Approved by OMB 3060-0853

Schools and Libraries Universal Service

Receipt of Service Confirmation Form

Estimated Average Burden Hours: 1.5 hours
For Subsequent Submissions: 1.5 hours

FCC Form 486: To be completed by the Billed Entity
Please read instructions before completing.

Form 486 Application # 0
(To be inserted by Fund Administrator)

Security Code 0

Funding Year

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 - Search Commitments
 - Data Retrieval Tool
 - Deadlines Tool
 - Form 470 Search Posted
 - Form 470 Download Reports
 - Form 471 Application Display

Select

Then

Select type of deadline

Schools & Libraries Deadlines

General Information	Form 474																																																																																																			
Form 470	Enter the two dates requested and click "Calculate"																																																																																																			
Form 471	Form 486 Notification Letter Date	Last Date to Receive Service																																																																																																		
Form 472	◀ August 2006 ▶	◀ August 2006 ▶																																																																																																		
Form 473	<table border="1"> <thead> <tr> <th>Sun</th><th>Mon</th><th>Tue</th><th>Wed</th><th>Thu</th><th>Fri</th><th>Sat</th> </tr> </thead> <tbody> <tr><td>30</td><td>31</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> </tbody> </table>	Sun	Mon	Tue	Wed	Thu	Fri	Sat	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	<table border="1"> <thead> <tr> <th>Sun</th><th>Mon</th><th>Tue</th><th>Wed</th><th>Thu</th><th>Fri</th><th>Sat</th> </tr> </thead> <tbody> <tr><td>30</td><td>31</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> </tbody> </table>	Sun	Mon	Tue	Wed	Thu	Fri	Sat	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9
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Form 479	Calculated Deadline:																																																																																																			
Form 486	If the "Calculated Deadline" falls on a non-business day (e.g. Saturday, Sunday or federal holiday), the deadline becomes the next business day. It is your responsibility to meet deadlines.																																																																																																			
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SPIN Changes																																																																																																				
Technology Plan Approval																																																																																																				

Deadline tool provides calendar or guidance on calculating the deadline for that selection.

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Scan topics alphabetically

or search via browser's Ctrl-F (find) function

Reference Area

Reference Topics

This section features links to specific information items, such as fact sheets, that USAC has created to provide further guidance about the Schools and Libraries Program. Information is organized alphabetically.

Organized alphabetically

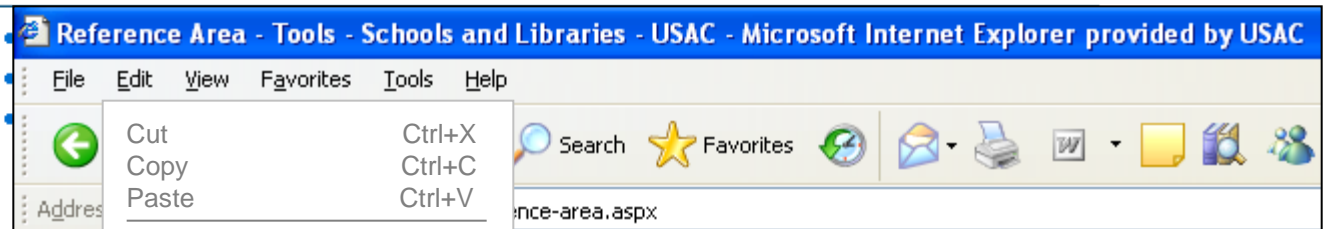
[A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [L](#) [M](#) [O](#) [P](#) [R](#) [S](#) [T](#) [U](#) [W](#)

A

- [Alternative Discount Mechanisms Fact Sheet](#)
- [Appeals - SLD Guidelines for Review](#)
- [Appeals Procedure](#)
- [Audits](#)

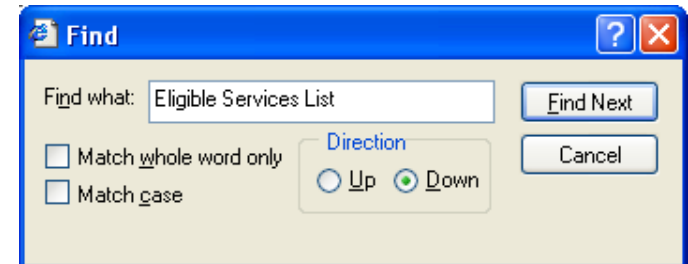
[back to top](#)

B



C

- [Calculation of Eligible Services List](#)
- [Child Support Obligations](#)
- [Commitment Adjustment \(COMAD\)](#)
- [Consortia - Lead Member Responsibilities](#)
- [Contact Information Changes](#)
- [Contract Guidance](#)
- [Cost Allocation](#)



Select

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Schools and Libraries Too

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- Search Commitments
- Data Retrieval Tool
- Deadlines Tool
- Form 470 Search Posted
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- Form 471 Application Status
- FRN Extension Table
- Billed Entity Number Search
- Service Provider Info by SPIN
- SPIN Contact Search
- Tech Plan Approver Locator
- Eligible Products Database
- Eligible Services List
- Applicant PIN System

Select

Search tools links expand

Search Tools

The following tools will assist Schools and Libraries Program participants in applying for discounts, tracking disbursements, and obtaining other frequently requested information.

Name of Tool	Description
Search Commitments	This tool allows searches for commitment data by funding year and applicant name, city, state, zip and/or wave number.
State Reports	This tool displays funding commitment data in state and cumulative national summaries.
Cumulative State Totals - 2005	This dynamic HTML page displays state reports for Funding Year 2005.
Cumulative State Totals - 2004	This dynamic HTML page displays state reports for Funding Year 2004.
Data Retrieval Tool	This tool allows searches for various information related to applications, funding commitments and disbursements.
Deadlines	This tool was designed to explain and help you calculate deadlines for Universal Service forms and actions.
Form 470 Search Posted	This tool allows searches of Forms 470 that have been completed and posted by applicants.
Form 470 Download Reports	This tool allows downloads of Form 470 summary information.
Form 471 Application Display	This tool allows the display of one Form 471 application.
Form 471 Application Status	This tool returns information on the status of all Forms 471 for one applicant and one funding year.
Funding Request Number Extension Table	This tool shows the last date to receive service and the last date to invoice for extended FRNs in a funding year.

Select tool for specific tasks

Search for Commitments

Automated Search of Commitments

[Help](#) | [Glossary](#) | [FAQs](#)

Funding Year:

[1998](#) [1999](#) [2000](#) [2001](#) [2002](#) [2003](#) [2004](#) [2005](#) [2006](#) [2007](#) [2008](#)

Funding Year

Basic Search:

[Advanced Search](#)

Automated Search of Commitments

[Help](#) | [Glossary](#) | [FAQs](#)

Funding Year:

[1998](#) [1999](#) [2000](#) [2001](#) [2002](#) [2003](#) [2004](#) [2005](#) [2006](#) [2007](#) [2008](#)

Funding Year

Basic Search:

[Advanced Search](#)

To view the cumulative total funding for a particular funding year, click on that funding year in the navigation bar. To limit your search, you can enter your criteria in the basic search field or click on the Advanced Search link. See [Help](#) for assistance using the basic search or Advanced Search tool.

PLEASE NOTE: Funding commitments are updated nightly, and may change due to appeals, COMADs, and other funding adjustments. In addition, split FRNs created after a funding commitment wave is issued will not show up in this report.

For help and directions on how to use this system, please refer to the [Help](#), [Glossary](#), or [FAQs](#) sections. If you still require assistance, please contact us using the [Website Feedback](#) form. (ver 0.8.0.0)

Commitments – FY2008

National Summary

Automated Search of Commitments

[Start Over](#)

[Help](#) | [Glossary](#) | [FAQs](#)

Basic Search:

Funding Year:

[1998](#) [1999](#) [2000](#) [2001](#) [2002](#) [2003](#) [2004](#) [2005](#) [2006](#) [2007](#) **2008**

[Advanced Search](#)

Wave:

[001](#) [002](#) [003](#) [004](#) [005](#) [006](#) [007](#) [008](#) [009](#) [010](#) [011](#) [012](#)
[013](#) [014](#) [015](#) [016](#) [017](#) [018](#) [019](#) [020](#) [021](#)

FY2008 Cumulative National Data

The tables below display the total funding committed to date for funding year 2008 in three ways—total amount of funding, funding by applicant type, and funding by discount band percentage. To view the funds committed in a particular wave, click on that wave number at the top of the page. To display cumulative data for a different funding year, click on that funding year in the navigation bar above.

PLEASE NOTE: Funding commitments are updated nightly, and may change due to appeals, COMADs, and other funding adjustments. In addition, split FRNs created after a funding commitment wave is issued will not show up in this report.

The following report reflects data that is current as of 9/5/2008

Quick Facts - National Summary

Quick Facts	Value
Year:	2008
Last wave FCDL:	9/2/2008
Total Amount Committed:	\$1,170,214,432.54
Total letters issued:	26,364
Average amount/application	\$44,386.83

Export 

Commitments – FY2008

National Summary

Last wave FCDL:	9/2/2008
Total Amount Committed:	\$1,170,214,432.54
Total letters issued:	26,364
Average amount/application	\$44,386.83

National Analysis by Applicant Type

Applicant Type	Letters Issued	% of Letters Issued	Total Amount	% of Total
School District	15,960	60.54 %	\$974,185,561.02	83.25 %
Library/Library Consortium	3,851	14.61 %	\$46,269,505.89	3.95 %
School	6,052	22.96 %	\$75,728,834.15	6.47 %
SLC Consortium	501	1.90 %	\$74,030,531.48	6.33 %
TOTAL	26,364	100.00 %	\$1,170,214,432.54	100.00 %

National Analysis by Service and Discount Band

Discount Bracket	Internal Connections	Internet Access	Telecomm. Services	BMIC	Total Amount	% of Total
20-29%	\$0.00	\$559,038.07	\$1,701,226.69	\$0.00	\$2,260,264.76	0.19 %
30-39%	\$0.00	\$848,357.84	\$5,267,865.45	\$0.00	\$6,116,223.29	0.52 %
40-49%	\$0.00	\$18,775,298.59	\$76,773,570.08	\$0.00	\$95,548,868.67	8.17 %
50-59%	\$0.00	\$19,958,571.25	\$86,991,655.06	\$0.00	\$106,950,226.31	9.14 %
60-69%	\$0.00	\$33,901,161.10	\$127,449,914.78	\$0.00	\$161,351,075.88	13.79 %
70-79%	\$0.00	\$55,493,314.58	\$143,266,026.21	\$0.00	\$198,759,340.79	16.98 %
80-89%	\$0.00	\$46,394,484.88	\$226,967,907.95	\$0.00	\$273,362,392.83	23.36 %
90%	\$222,401,877.35	\$19,870,613.92	\$60,805,265.93	\$22,788,282.81	\$325,866,040.01	27.85 %
TOTAL	\$222,401,877.35	\$195,800,840.23	\$729,223,432.15	\$22,788,282.81	\$1,170,214,432.54	100.00 %

For help and directions on how to use this system, please refer to the [Help](#), [Glossary](#), or [FAQs](#) sections. If you still require assistance, please contact us using the [Website Feedback](#) form. (ver 0.6.0.0)

Commitments – FY2008

Wave 21

Automated Search of Commitments

[Start Over](#)

[Help](#) | [Glossary](#) | [FAQs](#)

Basic Search:

2008 021

Funding Year:

[1998](#) [1999](#) [2000](#) [2001](#) [2002](#) [2003](#) [2004](#) [2005](#) [2006](#) [2007](#) **2008**

[Advanced Search](#)

Wave:

[001](#) [002](#) [003](#) [004](#) [005](#) [006](#) [007](#) [008](#) [009](#) [010](#) [011](#) [012](#)

[013](#) [014](#) [015](#) [016](#) [017](#) [018](#) [019](#) [020](#) **021**

Wave State Reports

For a list of entities that received funding commitments in your state, click on the total amount to the right of the state name. To download this report, click on the Excel icon below. To return to the previous page, click on the highlighted funding year at the top of the page.

PLEASE NOTE: Funding commitments are updated nightly, and may change due to appeals, COMADs, and other funding adjustments. In addition, split FRNs created after a funding commitment wave is issued will not show up in this report.

The following report reflects Real-time data that is current as of 9/5/2008 6:30:42 PM. The results are from FY2008, wave 021 released on 9/2/2008

State	TOTAL
ALABAMA	\$7,286.40
ALASKA	\$0.00
AMERICAN SAMOA	\$0.00
ARIZONA	\$1,279,407.46
ARKANSAS	\$97,246.29
CALIFORNIA	\$10,300,280.22
COLORADO	\$101,129.32
CONNECTICUT	\$59,959.67

Export 

Download Information

Click on Excel logo

Applicant Report

To download this report, click on the Excel icon below. To return to the previous page, click on the highlighted

PLEASE NOTE: Funding commitments are updated nightly, and may change due to appeals, COMADs, and created after a funding commitment wave is issued will not show up in this report.

The following report reflects data that is current as of 9/5/2008

Report Statistics	
Number of applicants found:	1
Number of funding requests found:	3
Total committed amount:	\$7,286.40

Export 



Outreach and Training

- [2006 Schools and Libraries Training](#)
- [Training presentations](#)
- [Service Provider Conference Calls](#)
- [Site Visits](#)
- [Schools & Libraries News Briefs](#)
- [Tip Sheets](#)

Schools and Libraries

About the Schools and Libraries Program:

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Training Presentations

In 2005, USAC conducted a series of training sessions, called the ABC's of the Schools and Libraries Program, for applicants and service providers in 4 locations: Washington, DC; Chicago, IL; Los Angeles; and Newark, NJ. Prior to 2005 USAC provided "Train the Trainer" sessions for state and U.S. territory coordinators that train or assist in the training of applicants. The workshop presentations are issues-focused, and cover updates, developments, and specific topics related to the Schools and Libraries Program.

Listed below are the PowerPoint presentations from 2001-2005 used in those training sessions.

[2005 ABC's of the Schools and Libraries Program Presentations](#)

Training Presentations
▶ 2005 ABC's of the Schools and Libraries Program Presentations
▶ 2004 Train the Trainer Presentations
▶ 2004 Train the Trainer Presentations (Spanish)
▶ 2003 Train the Trainer Presentations
▶ 2002 Train the Trainer Presentations
▶ 2001 Train the Trainer Presentations

This page contains the PowerPoint presentations that were used in the 2005 ABC's of the Schools and Libraries Program Training sessions.

- [ABCs of E-rate \[PPT, 395kb\]](#)
- [Eligible Products and Services \[PPT, 274kb\]](#)
- [New and Updated Systems Enhancements \[PPT, 383kb\]](#)
- [Program Compliance 2005 \[PPT, 344KB\]](#)
- [DRAFT 2006 Eligible Services List \[PDF, 2,378kb\]](#)
- [DRAFT 2006 ESL Changes Summary \[PDF, 61 kb\]](#)

THE ABCs OF E-RATE

John Noran
Schools and Libraries Division
Universal Service Administrative Company

Washington Sept. 30, 2005	Chicago Oct. 6, 2005	Los Angeles Oct. 11, 2005	Newark Oct. 21, 2005
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Outreach and Training

- [2006 Schools and Libraries Training](#)
- [Training presentations](#)
- [Service Provider Conference Calls](#)
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Service Provider Conference Calls

Service Provider Conference Call Schedule

Dates listed in **bold** have an agenda posted for them. Please click on the date and you will see the hyperlink to click for the agenda. If minutes were posted for that date, there is a link in the upper right hand corner.

2006 Schedule

- | | |
|------------------------------------|--------------------------------------|
| • January 11, 2006 | • July 12, 2006 |
| • February 8, 2006 | • August 9, 2006 |
| • March 8, 2006 | • September 13, 2006 |
| • April 12, 2006 | • October 11, 2006 |
| • May 17, 2006 | • November 8, 2006 |
| • June 14, 2006 | • December 13, 2006 |

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Agenda for June 14, 2006

Service Provider Conference Call Agenda 3:00 PM EDT

Call in number: (847) 413-2931
Pass code: 1390177#

IF YOUR SYSTEM PLAYS MUSIC OR ADVERTISEMENTS WHEN YOU PUT A CALL ON HOLD, PLEASE DO NOT PUT THE CONFERENCE CALL ON HOLD. ALSO, IF YOU HAVE CALL WAITING, PLEASE CHECK TO BE SURE THE FIRST CALL IS NOT LEFT WITH MUSIC OR ADVERTISING PLAYING. The conference operator will disconnect you if you put the conference call on hold and your system plays music or advertisements.

PLEASE USE YOUR MUTE BUTTON IF YOU ARE NOT ASKING A QUESTION. If you don't have a mute button, you can hit *6 to mute your telephone.

- A. Funding Commitments for FY2006 and FY2005
- B. Updates on Two FCC Remand Orders
- C. ABCs of E-rate Training Update
- D. Update on News Briefs
- E. Summer Contact Procedures in Effect
- F. Invoicing Update
- G. Other
- H. General Questions Received by E-mail

1. Several applicants have received Funding Commitment Decision Letters for the 2006 funding year and have submitted the completed Form 486 back to SLD. When will SLD start sending the Form 486 notification Letters to the Service Providers?

Service Provider Calls

- ▶ [Call Minutes](#)
- ▶ [Archived Conference Calls](#)
- ▶ [Submit a Question](#)

Minutes for June 14, 2006

Service Provider Conference Call Minutes

Service Provider Calls

- ▶ [Call Agenda](#)
- ▶ [Archived Conference Calls](#)
- ▶ [Submit a Question](#)

A. Funding Commitments for FY2006 and FY2005

We plan to continue to issue funding commitments each week for both funding years. However, please note that there will not be a wave for FY2005 this week.

FY 2006 – Priority 1 commitments only

Wave 005 05/23/2006 \$42.6 million
Wave 006 05/31/2006 \$39.7 million
Wave 007 06/06/2006 \$21.7 million
Wave 008 06/13/2006 \$31.5 million

FY 2005

Wave 048 05/18/2006 \$18.8 million
Wave 049 05/24/2006 \$4.6 million
Wave 050 06/07/2006 \$5.3 million

B. Updates on Two FCC Remand Orders

Bishop Perry Order (FCC 06-54): This order provides specific relief for applicants listed in the three appendices of the order, relief for pending appeals and applications, and specific direction to USAC on certain outreach activities for FY2007. The [table of applications listed in the appendices](#) was published to the website last week. The revised 15-day deadline for information requests will be described in this week's NewsBrief, and the Reference Area document [Deadline for Information Requests](#) will be updated to reflect the deadline revision. USAC is working with the FCC to clarify the relief available to pending appeals and applications, and any additional guidance will be included in future NewsBriefs and posted to the website as it becomes available.

SL News Briefs

- Emailed each week
- Subscribe from website
- Cover topics of current interest
- Archive of past issues

USAC
Universal Service Administrative Company
Helping Keep Americans Connected

Schools and Libraries News Brief

July 7, 2006

Commitments for Funding Years 2006 and 2005

Funding Year 2006. USAC will release FY2006 Wave 12 funding commitment decision letters (FCDLs) July 11. As of July 7, FY2006 commitments total over \$469 million for approved Priority 1 requests (Telecommunications Services and Internet Access).

Funding Year 2005. USAC will release FY2005 Wave 52 FCDLs July 12. This wave will include commitments for approved Internal Connections and Basic Maintenance funding requests at 84% and above. As of July 7, FY2005 commitments total about \$1.68 billion.

USAC will continue to issue weekly funding commitment waves. After noon on the date that the FCDLs are mailed, you can check to see if you have a commitment by using USAC's [Automated Search of Commitments](#) tool.

Further Guidance on Bishop Perry Order To Be Issued Early Next Week

In the FCC's recent [Bishop Perry Order \(FCC 06-54\)](#), USAC was directed "to provide all E-rate applicants with an opportunity to cure ministerial and clerical errors on their FCC Form 470 or FCC Form 471, and an additional opportunity to file the required certifications." The FCC further indicated that "applicants shall have 15 calendar days from the date of the receipt of notice in writing by USAC to amend or refile the FCC Form 470, FCC Form 471 or associated certifications."


Early next week, USAC will post guidance on the [Schools and Libraries section of the website](#) for FY2006 applicants that wish to submit corrections and/or certifications. This guidance will be divided into five sections:

- A link to the [Bishop Perry Order](#)
- A list of ministerial and clerical errors that can be corrected
- A list of actions that USAC has taken and will take pursuant to the order
- Specific guidance on how applicants can submit corrections and certifications
- Additional help and Frequently Asked Questions (FAQs)

Within the next few weeks, USAC also will identify all FY2006 applicants that may be affected by this order and send them a letter that covers the information in the guidance materials on the website. Applicants will be able to submit corrections by email, fax, or on paper.

You may download and print copies of [Schools and Libraries News Briefs](#) on USAC's website. You may [subscribe](#) to or [unsubscribe](#) from this news brief. For program information, please visit the [Schools and Libraries area](#) of the USAC website, [submit a question](#) to USAC, or call us toll-free at 1-888-203-8100.

Tip Sheets



USAC
 Universal Service Administrative Company
Helping Keep Americans Connected

Schools & Libraries - Application Do's and Don'ts

APPLICANT CHECKLIST

Pre-Application Process

- DO update your contact information with the Client Service Bureau (1-888-203-8100).
- DO make sure your technology plan covers the complete upcoming funding year.
- DO verify that your technology plan has the 5 required elements: Goals, Professional Development, Needs Assessment, Budget, and Evaluation Process.
- DO write your technology plan before filing the Form 470.
- DO have a certified tech plan approver certify your technology plan before services start.

Form 470 and Competitive Bidding

- DON'T allow a service provider that may bid on your services to fill out your Form 470.
- DON'T wait until the Form 471 window opens to file your Form 470.
- DO list your requested services on your Form 470 — or your RFP if you have one.
- DO list your requested services in the correct categories of service (Telecommunications, Internet Access, Internal Connections, or Basic Maintenance of Internal Connections).
- DO mark the correct boxes in Block 2 for multi-year contracts and/or voluntary extensions.
- DO certify your Form 470 prior to the close of the Form 471 application window.
- DO ensure a fair and open competitive bidding process. All service providers must be treated equally and cannot be given biased or privileged knowledge of the bid.
- DO select the most cost-effective service provider, with price as the primary factor.
- DO keep ALL records relating to the bid evaluation process (winning and losing bids, worksheets, evaluation criteria, contract). Note in a memo if one (or no) bids are received.
- DON'T sign a contract until after the Form 470 has been posted for 28 days.
- DO remember that contracts must be signed and dated by both parties before filing the Form 471.

Form 471

- DO verify that services ordered match the category requested on the correct Form 470.
- DO file separate Form 471 applications for Priority 1 services and Priority 2 services.
- DO read the Eligible Services List and request discounts only on eligible services.
- DO complete your Item 21 Attachment and include the pre-discount prices of the services.
- DO split out requests of questionable eligibility into separate Funding Request Numbers (FRNs).
- DO check your math. The Form 471 and the Item 21 attachment totals should match.
- DO file electronically and DO certify online before the close of the window.
- DO keep a record of postmark or electronic submission.

For additional information, please use the USAC resources listed below:

Technology Plan approvers: <http://www.usac.org/si/tooltip/reference/tech/default.asp>
 Form 470 questions: <http://www.usac.org/si/applicants/ste03/form470-filing-information.aspx>
 Calculating discount levels: <http://www.usac.org/si/applicants/ste06>
 Form 471 questions: <http://www.usac.org/si/applicants/ste07>

Last Revised 4/20/2006

- One-page high-level guidance documents on major program topics
- Contain links to guidance documents
- Available on website and during site visits



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USAC's Schools & Libraries News Briefs



Schools and Libraries News Brief

July 21, 2006

Commitments for Funding Year 2006

Funding Year 2006. USAC will release FY2006 Wave 14 funding commitment decision letters (FCDLs) July 25. As of July 21, FY2006 commitments total over \$505 million for approved Priority 1 requests (Telecommunications Services and Internet Access).

USAC will continue to issue weekly funding commitment waves. After noon on the date that the FCDLs are mailed, you can check to see if you have a commitment by using USAC's [Automated Search of Commitments](#) tool.

Caution about Eligibility of Internet Access

The eligibility of services provided in the Internet Access category of service is subject to certain limitations. USAC periodically issues a [cautionary reminder message](#) about the differences between eligible Internet access and eligible telecommunications services so that applicants and service providers clearly understand these limitations.

The [Eligible Services List for FY2006](#) indicates that the Internet Access category of service is "limited to the provision of 'basic conduit access' to the Internet." Basic conduit access includes access to email and the World Wide Web, so USAC can therefore provide discounts on these Internet access services.

However, basic conduit access does **not** include advanced functions such as direct exchange of data or video between applicant sites or the transport of point-to-point connectivity of data, video, or voice applications that are to be provided only by eligible telecommunications carriers.

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Schools and Libraries Tip Sheets

- [Application Do's and Don'ts](#) [PDF, 70kb]
- [Invoice Processing Tips](#) [PDF, 67kb]
- [Non-instructional Facilities](#) [PDF, 59kb]
- [Receipt Acknowledgement Letter](#) [PDF, 67kb]
- [Service Provider Number \(SPIN\) Change](#) [PDF, 48kb]
- [Service Substitutions](#) [PDF, 55kb]
- [Technology Plans](#) [PDF, 70kb]
- [Transfer of Equipment](#) [PDF, 58kb]
- ["Two In Five" Rule for Internal Connections](#) [PDF, 64kb]

Select



Schools and Libraries - Invoice Processing Tips

- **File Form 486 promptly:** Applicants lost a total of nearly \$25 million in funding in 2004 because they forgot to file their Form 486 on time. You must file your Form 486 within 120 days of the receipt of the Funding Commitment Decision Letter (FCDL) or the service start date, whichever is later, or your funding may be reduced. Also, an invoice (BEAR Form 472 or SPI Form 474) will be rejected if no Form 486 has been filed.
- **Services must be listed on Item 21 attachment:** Only invoices for approved eligible services listed on your Form 471 Item 21 attachment will be paid. If you are invoicing for a different product or service, you must first file a service substitution.
- **Share with your service provider:** Share your Item 21 attachment with your service provider to ensure that the products or services ordered match what is being invoiced.
- **Remove ineligible equipment:** Do not submit invoices for ineligible equipment. Invoice line items containing ineligible equipment may be rejected.

Questions?