Agenda

7:00 AM	**Registration**	
7:30 AM to 8:15 AM	Introduction to E-Rate	John Noran
8:45 AM to 9:15 AM	E-Rate Update	Mel Blackwell
9:15 AM to 9:45 AM	Before the Bid	Catriona Ayer
9:45 AM to 10:00 AM	**Break**	
10:00 AM to 10:15 AM	Download 470 Information	John Noran
10:15 AM to 11:00 AM	Putting Together the Bid	Eric Flock
11:00 AM to 11:30 AM	PIA Review	Catriona Ayer
11:30 AM to 11:45 AM	E-File System	John Noran
11:45 AM to 12:45 PM	**Lunch**	
12:45 PM to 1:00 PM	Question and Answer Session	All staff
1:00 PM to 1:30 PM	Post-Commitment	Leslie Frelow
1:30 PM to 2:00 PM	Getting Paid	Mick Kraft
2:00 PM to 2:15 PM	**Break**	
2:15 PM to 2:45 PM	Audits/COMADs/Red Light	Leslie Frelow
2:45 PM to 3:00 PM	Question and Answer Session	All staff