



Schools and Libraries (E-rate) Program

Consultant Webinar

August 23, 2016

Housekeeping

- Use the “Audio” section of your control panel to select an audio source
 - Turn on your computer’s speaker, or
 - Use the call-in instructions (including audio PIN)
- Audience Q&A
 - Hold questions until the “Open Q&A” section
 - Submit your questions using the “Questions” box in your webinar control panel

About the consultant webinar

- Schools and Libraries (E-rate) Program updates and information relevant for consultants
- Tuesdays at noon EDT
- Agenda topics by audience request
 - Submit yours by the Friday at noon EDT
 - Use “Questions and Comments” section on the registration form

Today's Presenters

Leslie Frelow

Director, Program Integrity Assurance (PIA)

Mick Kraft

Senior Manager, Invoicing

Tom Nesbitt

Senior Manager, Technology

Kathryn Goffredi

Moderator

Agenda

- **Online tools (Tom Nesbitt)**
 - Search commitment tool
 - DRT
- **FCC Form 472 (BEAR) (Mick Kraft)**
 - Reviews & disbursements
- **FCC Form 486 (Leslie Frelow)**
 - Demonstration of 486 in EPC
- **Open Q&A**



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Online tools

E-rate Program online tools

E-rate Productivity Center

- New online application system! (FY2016)
- Still in development
- FCC Forms 470, 471, 486, applicant 498

E-File

- Service provider account management
- FCC Form 498
- FCC Form 473 SPAC
- FCC Form 474

Legacy “Apply Online” system

- Legacy system; being phased out
- Some forms still in here while we work to move them to EPC (e.g., FCC Form 486 for FY2105 and earlier)
- FCC Form 472 BEAR

usac.org/sl online tools

- On our public website, usac.org/sl
- Search funding commitments
- View/download FCC Form 470s

Online tools

- FY2016 search commitments tool now available!
 - Search for your customer's funding commitment decision letters (FCDLs)
- DRT (data retrieval tool) update

Questions?

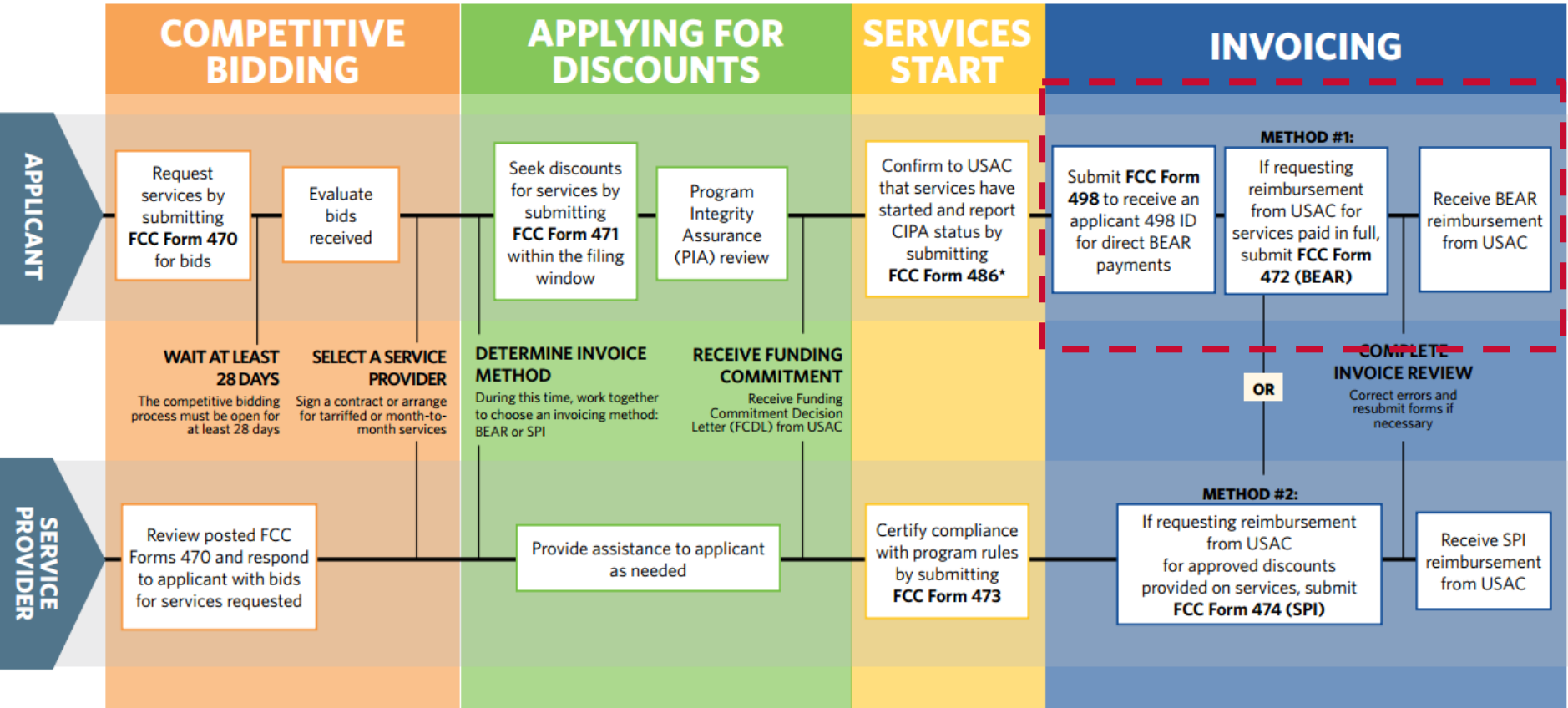
Online Tools



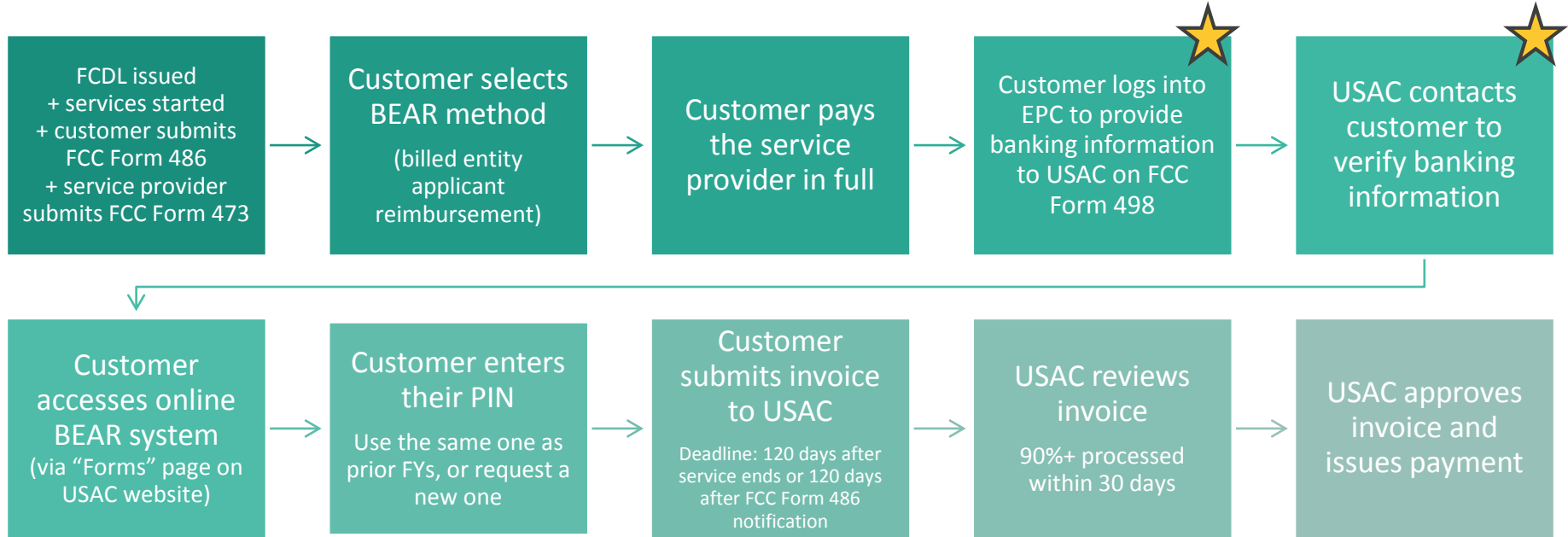
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FCC Form 472

E-rate Program Application Process



FY2016 invoicing process (BEAR)



BEAR Form

- FCC Form 472 - Billed Entity Annual Reimbursement (BEAR) Form
- BEAR reviews
- BEAR disbursements
 - How can the consultant help with the BEAR

Questions?

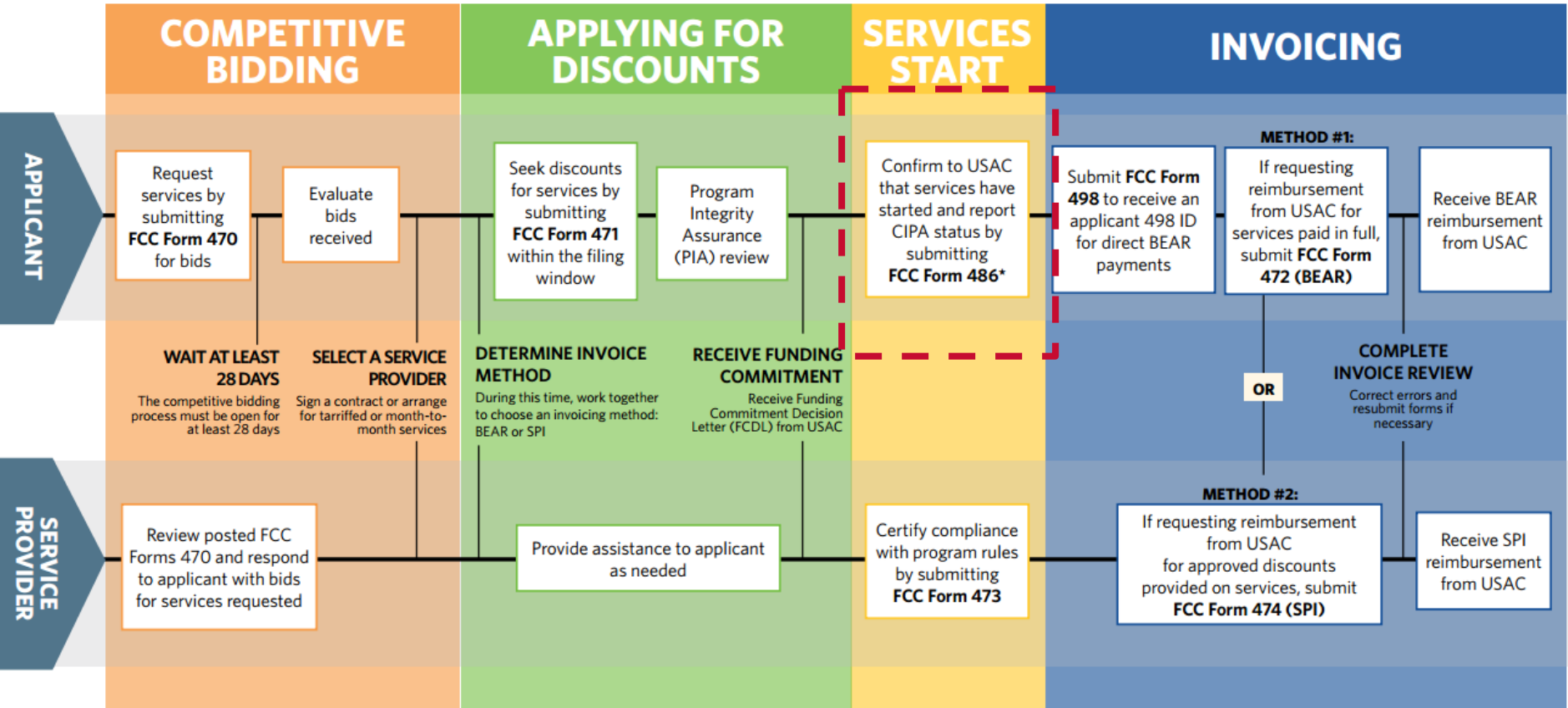
FCC Form 472 (BEAR)



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FCC Form 486

E-rate Program Application Process



Starting services

- FCC Form 486 is the “Receipt of service confirmation and CIPA certification form:
- Demonstration of the FCC Form 486 in EPC
 - Searching for the FCC Form 486
- Processing of the FCC Form 486
- Certifying FCC Form 486 so invoicing can begin



486 Notification letter vs. 486 certification

- The 486 Certification:
 - Is to inform the applicant the FCC Form 486 is certified
 - This is helpful notification for applicants that have two different users who complete and certify the Form
- FCC Form 486 Notification Letter
 - Is the official notification letter to the applicant and service provider

Open Q&A

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Audience Q&A

- Write in questions using the “Questions” box
 - 250+ logged in – please write one whole question per submission!
- To ask a question verbally:
 - Press the “raise hand” button to request an open line 
 - Use the “audio” section of your webinar controls to connect to your phone or mic
 - Your microphone icon will turn green when your sound is enabled 

Thank You!

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Thank you!

Thank you for joining us at today's webinar!

Visit our website, usac.org/sl, to:

- Sign up for next week's webinar (and submit questions in advance)
- Sign up for webinar reminders (click "subscribe" in the upper-right corner)

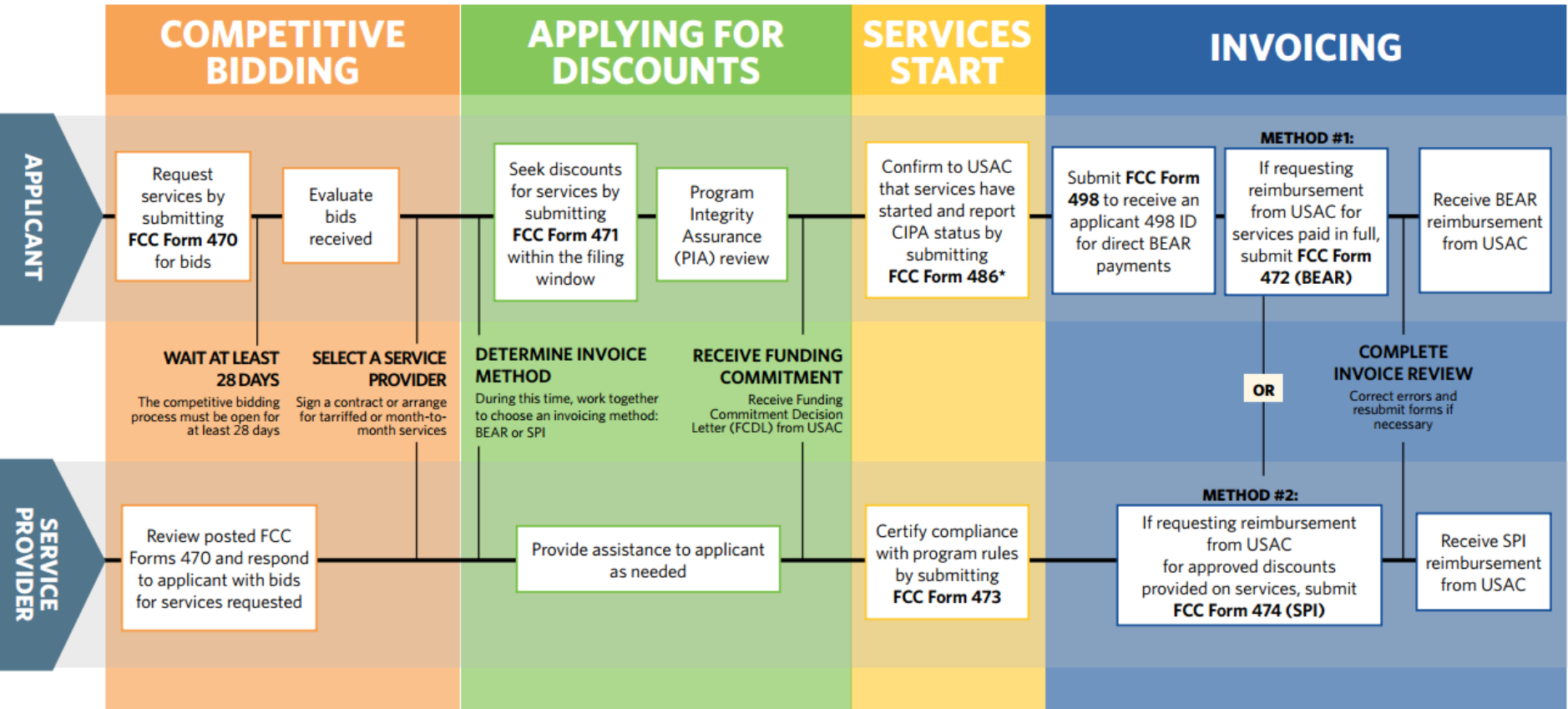
For questions about the E-rate Program:

- Use "Submit a Question" on our website
- Call (888) 203-8100

Thank You!

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E-rate Program Application Process



FY2016 invoicing process (SPI)

