

**Before the
FEDERAL COMMUNICATIONS COMMISSION
Washington, D.C.**

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY

Federal Universal Service Support Mechanisms
Quarterly Contribution Base for the First Quarter 2024

UNIVERSAL SERVICE
ADMINISTRATIVE COMPANY
700 12TH STREET N.W., SUITE 900
WASHINGTON, D.C. 20005
VOICE: 202.776.0200
FAX: 202.776.0080
www.usac.org

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**BEFORE THE FEDERAL COMMUNICATIONS COMMISSION
WASHINGTON, D.C.**

**FEDERAL UNIVERSAL SERVICE SUPPORT MECHANISMS
FUND SIZE QUARTERLY CONTRIBUTION BASE
FOR THE FIRST QUARTER 2024**

INTRODUCTION

The Universal Service Administrative Company (USAC) is the not-for-profit corporation appointed by the Federal Communications Commission (FCC or Commission) to administer the federal Universal Service Fund (USF) and the four federal Universal Service Support Mechanisms: High Cost, Lifeline, Rural Health Care, and Schools and Libraries and the Connected Care Pilot Program.¹ USAC hereby submits the contribution base amount to be used for the first quarter of calendar year 2024 (1Q2024) in accordance with Section 54.709 of the Commission’s rules.² USAC is filing this contribution base report pursuant to the Commission’s 2002 *Projected Collected Contribution Methodology Order*, updating the 2001 *Contribution Methodology Order*.³ In the 2002 Order, the Commission changed the universal service contribution base methodology from actual contributor revenues billed to projected collected revenues.⁴ On March 14, 2003, the Commission released an *Order and Second Order on*

¹ See 47 C.F.R. § 54.701(a); see also *Changes to the Board of Directors of the National Exchange Carrier Association, Inc. et al.*, CC Docket Nos. 97-21 *et al.*, Third Report and Order, Fourth Order on Reconsideration and Eighth Order on Reconsideration, 13 FCC Rcd 25058 (1998); *Access Charge Reform et al.*, CC Docket Nos. 96-262 *et al.*, Sixth Report and Order, Report and Order, Eleventh Report and Order, 15 FCC Rcd 12962 (2000) (*CALLS Order*); *Federal-State Joint Board on Universal Service et al.*, CC Docket No. 96-45, 16 FCC Rcd 5748 (2001) (*Contribution Methodology Order*).

² See 47 C.F.R. § 54.709(a)(3).

³ See *Contribution Methodology Order*, 16 FCC Rcd at 5752-53, paras. 10-13; *Federal-State Joint Board on Universal Service et al.*, CC Docket Nos. 96-45 *et al.*, Report and Order and Second Further Notice of Proposed Rulemaking, 17 FCC Rcd 24952 (2002) (*Projected Collected Contribution Methodology Order*).

⁴ *Projected Collected Contribution Methodology Order*, 17 FCC Rcd at 24952, 24969, paras. 1, 29-30.

Reconsideration, which, *inter alia*, directed the Wireline Competition Bureau (WCB) to announce the universal service contribution factor as a percentage rounded up to the nearest tenth of one percent.⁵ The Commission also directed the Wireline Competition Bureau to account for contribution factor rounding when calculating the “circularity” discount factor.⁶

On June 23, 2006, the Commission issued an order realigning oversight responsibilities within the FCC for the USF, the universal service support mechanisms and USAC.⁷ Pursuant to that order, the FCC’s Office of the Managing Director is now responsible for calculating the quarterly contribution factor and issuing related public notices.⁸

Consistent with Commission regulations and orders, on November 2, 2023, USAC filed the Federal Universal Service Support Mechanisms Fund Size and Administrative Cost Projections for 1Q2024.

Upon approval of the universal service support mechanisms quarterly funding requirements, projected administrative costs and the contribution base, the Commission will establish a quarterly contribution factor and a circularity factor.⁹ USAC will then bill contributors monthly for their individual obligations based on the approved contribution factor.¹⁰

⁵ See *Federal-State Joint Board on Universal Service et al.*, CC Docket Nos. 96-45 *et al.*, Order and Second Order on Reconsideration, 18 FCC Rcd 4818, 4826, para. 22 (2003) (*Second Order on Reconsideration*); see also *Revised Second Quarter 2003 Universal Service Contribution Factor*, CC Docket No. 96-45, Public Notice, 18 FCC Rcd 5097, 5097 n.3 (Wireline Comp. Bur. 2003.)

⁶ *Second Order on Reconsideration*, 18 FCC Rcd at 4826, para. 22.

⁷ See *Amendment of Part 54 of the Commission’s Rules*, Order, 21 FCC Rcd 7422, 7423, and para. 4 (2006).

⁸ *Id.*

⁹ See 47 C.F.R. § 54.709(a)(3).

¹⁰ *Id.*

CONTRIBUTION BASE

USAC collects interstate and international projected revenue information from carriers on the FCC Form 499-Q (Form 499-Q) four times each year and submits aggregate information on a quarterly basis to the FCC.¹¹

Carriers also file the FCC Form 499-A (Form 499-A) in April of each year to report actual annual revenues from the prior year. USAC uses revenue data provided by carriers on the FCC Form 499-A to perform annual true-ups of actual revenue to the quarterly projected revenue data submitted by carriers on FCC Form 499-Q during the prior calendar year.¹² As necessary, USAC will refund or collect from carriers any overpayments or underpayments. As mandated by the Commission, if the combined quarterly revenues reported by a carrier on its Forms 499-Q are greater than those reported on its annual revenue report on Form 499-A, then a refund will be provided to the carrier based on an average of the two lowest contribution factors for the year.¹³ If the combined quarterly revenues reported by a carrier are less than those reported on its annual revenue report on Form 499-A, then USAC will collect the difference from the carrier using an average of the two highest contribution factors from that year.¹⁴

Carriers were required to file the Form 499-Q with 1Q2024 projected collected revenue information on or before November 1, 2023.¹⁵ By December 1, 2023, USAC is required to file revenue data with the FCC based on the November 1, 2023 carrier

¹¹ The FCC Form 499-Q includes a box for each of the quarterly filing submissions. Carriers check the appropriate box to indicate the quarter for which revenue information is being reported. Data is due to USAC approximately one month before the filing is due to the FCC.

¹² In addition, carriers may file a revised Form 499-Q within 45 days of the original filing due date for the current quarter. See *Projected Collected Contribution Methodology Order*, 17 FCC Rcd at 24972, para. 36.

¹³ *Id.*

¹⁴ *Id.*

¹⁵ See FCC Form 499-Q, available at <https://www.usac.org/service-providers/contributing-to-the-usf/forms-to-file/>; see also 47 C.F.R. § 54.711.

filings.¹⁶ The Commission will use the program demand data and the projected collected revenue to calculate the universal service contribution factor for 1Q2024.¹⁷ The following chart provides the current Form 499-Q filing schedule:

Due Dates	Projected Collected Revenue for USF contributions
November 1, 2023	1Q: January – March 2024
February 1, 2024	2Q: April – June 2024
May 1, 2024	3Q: July – September 2024
August 1, 2024	4Q: October – December 2024

Telecommunications providers qualifying for the *de minimis* exemption from contribution requirements are not required to complete the Form 499-Q.¹⁸ However, for providers required to contribute to the Universal Service support mechanisms, the Form 499-Q must be submitted by the due date for each quarter listed above.¹⁹

FIRST QUARTER 2024 PROJECTED COLLECTED REVENUE BASE TO BE USED FOR FIRST QUARTER 2024 CONTRIBUTIONS

The total projected collected interstate and international end-user revenue base to be used in determining the contribution factor for the Universal Service support mechanisms for 1Q2024 is \$8,313,338,252. This amount was derived using the projected collected revenue reported on the FCC Form 499-Q submissions. USAC has included complete revenue data from 3,224 contributors who filed the required Form 499-Q and estimated revenue for the 150 non-*de minimis* service providers that had previously submitted information to USAC. For the FCC’s review of the 1Q2024 funding base for

¹⁶ See 47 C.F.R. § 54.709(a).

¹⁷ *Id.* USAC files projected program demand data at least 60 days prior to the start of a quarter and total contribution base revenue data at least 30 days prior to the start of a quarter.

¹⁸ See 47 C.F.R. § 54.708.

¹⁹ 47 C.F.R. §§ 54.711, 54.713.

the support mechanisms, USAC includes estimated revenues based on prior submissions for those carriers that failed to submit a Form 499-Q.²⁰

Appendix M05 provides a list of non-*de minimis* companies that have or should have filed the November 1, 2023, Form 499-Q data as of November 20, 2023.

Respectfully submitted,

UNIVERSAL SERVICE
ADMINISTRATIVE COMPANY

Michelle Garber,
Vice President of Finance and
Chief Financial Officer