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Universal Service  
Administrative Co.

# Schools and Libraries Program News Brief

— SPECIAL EDITION —

March 22, 2017

## Webinars: E-rate Program Overview for Beginners

E-rate Program applicants are invited to participate in a webinar on the E-rate Program and the application process for Funding Year 2017. These webinars are tailored for new E-rate applicants or anyone who needs a refresher on basic program information. During each webinar, the audience will have the opportunity to participate in a live question and answer session with members of the Schools and Libraries team.

Registration for these events is now open and available in the "Upcoming Events" section of the Schools and Libraries [Trainings & Outreach](#) page. Register for one or both webinars based on your training needs.

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## E-rate 101: Introduction to the E-rate Program

Wednesday, April 5, 2017, 1:00-2:00 PM ET

This webinar provides an overview of E-rate Program fundamentals, including key terms, timelines, processes, and the roles of USAC and the FCC. Learn who can apply for funding and what types of services are eligible as well as how to calculate your discounts and Category Two budgets. The presentation is a great option for first-time applicants and anyone who needs a refresher on the basics of the E-rate Program. [Register Now!](#)

## E-rate Program Application Process

Thursday, April 6, 2017, 1:00-2:00 PM ET

This webinar provides a detailed overview of the E-rate Program Application Process. We will explain the purpose and process of filing each program form, including your options for invoicing. We will also provide guidance on the requirements for choosing a vendor and what to expect during Program Integrity Assurance (PIA) review. Last, we'll cover the rules and importance of document retention. The

presentation is intended for first-time applicants and anyone who needs a refresher on the basics of the E-rate Program Application Process. [Register Now!](#)

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If you can't attend the live presentations, register for the webinars and we'll send you a link to the recording. The recordings will also be posted in the [Online Learning Library](#).

## Equipment and Set-Up

To participate, you'll need:

- Minimum system requirements:
  - Click the "FAQs and System Test" button on the event's registration page.
- A computer or mobile device with an Internet connection.
- Computer speakers or headset.

## Need Help?

If you have any questions about the webinar, please contact USAC Outreach at [outreach@usac.org](mailto:outreach@usac.org).

Audience members may submit questions anytime during the live event. If the presenters are unable to answer your questions, please call the Client Service Bureau at (888) 203-8100 or open a customer service case in [EPC](#).

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