

Schools and Libraries Program News Brief

June 22, 2018

TIP OF THE WEEK: June 30, 2018 is the last day to receive recurring services for Funding Year (FY) 2017. Even if the same service provider will continue to provide your recurring service after June 30, you must use the Funding Request Number (FRN) approved for FY2018 when you are invoicing for recurring services that start July 1, 2018.

Commitments for FY2018

USAC has not yet released FY2018 Wave 11 Funding Commitment Decision Letters (FCDLs). We will provide an update on funding waves in next week's SL News Brief.

Returning Funds to USAC? Here's What You Need to Know.

If your company or entity needs to <u>return program funds to USAC</u> – for example, because you have received funds in error or there is a discrepancy between your projected support amount and the actual support disbursed – you must return those program funds electronically. To do this:

- Go to USAC's Payments page.
- Select "Return program funding," then choose "Schools and Libraries (COMAD or Voluntary Return Funds)," then click **Continue**.
- Enter your **Payment Information**, and attach a completed <u>Payment Identification (PID)</u>
 <u>Worksheet</u> to tell us how to allocate your payment. If USAC sent you a letter regarding a commitment adjustment or recovery of disbursed funds, upload a copy of that letter as well.
- Click **Choose Payment Method** to proceed with your payment.

If you have any questions, contact the Client Service Bureau (CSB) at (888) 203-8100.

E-rate Program Webinars

If you missed this week's <u>Understanding Post-Commitment Actions</u> webinar, you can watch a recording <u>here</u>. The webinar recording will soon be available in our <u>Online Learning Library</u>.

Our monthly webinars are a great way to learn about the E-rate Program. The webinars generally last about 60-90 minutes and include a live question and answer session with USAC staff. If you are not able

to join us during the live presentation, the registration link can be used to view a recording of the presentation.

USAC will announce upcoming webinar events in the SL News Brief and on the Webinars page.

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