

[Back](#)



Universal Service
Administrative Co.

E-Rate

- SPECIAL EDITION -

January 12, 2022

The FY2022 FCC Form 471 Filing Window is Now Open

The Funding Year (FY) 2022 FCC Form 471 application filing window opened today – Wednesday, January 12 at 12:00 noon EST – and will close on Tuesday, March 22, 2022, at 11:59 p.m. EDT.

Below are some critical dates for **Funding Year (FY) 2022**.

- **FY2022 FCC Form 470** (The First Form)
 - **Tuesday, February 22, 2022** is the last date that you can submit and certify an FCC Form 470 and still wait the required 28 days before submitting and certifying your FCC Form 471 by March 22, 2022, the last date of the FY2022 application filing window.
- **FY2022 FCC Form 471** (The Second Form)
 - Submit your FCC Form 471 before the application filing window closes on Tuesday, **March 22, 2022** at 11:59 p.m. EDT.

Get Started - File Early

USAC recommends that you submit your FCC Form 471 application as early in the filing window as possible so USAC can begin the processes necessary to review your applications and issue timely funding commitment decisions. To start the FY2022 FCC Form 471 [application filing process](#), follow the steps below.

- **Gain EPC Access** - EPC, the E-Rate Productivity Center, is the account and application management portal for the E-Rate program.
 - **First-time Filers** – If you are new to the E-Rate program, you will need a user account in EPC. For security purposes, you will also need a login and password for One Portal, our multi-factor authentication security system. Our Customer Service Center (CSC) can help you set up your organization's EPC profile and your account administrator. Call CSC at (888) 203-8100.
- **Review the Eligible Services List** - The Eligible Services List (ESL) for each funding year provides guidance on the eligibility of products and services under the E-Rate program.
 - [FY2022 Eligible Services List](#) (PDF)
 - [ESL Glossary](#) (PDF)
 - [Frequently Asked Questions](#)
 - Visit the [Eligible Services List](#) page
- **File FCC Form 470 (The First Form)**
 - Start the [Competitive Bidding Process](#) by filing your [FCC Form 470](#), which is the first form in the application process.
 - Remember that you **must wait at least 28 days** after filing the FCC Form 470 before entering into an agreement with your selected service provider(s) and filing your FCC Form 471 application(s).

- Review the Related User Guides:
 - [FCC Form 470 Filing EPC System Guide FY2022](#) (PDF).
 - [FCC Form 470 Services Guiding Statements Reference Table \(FY2022\)](#) (PDF)
 - Instructional videos on FCC Form 470 are available online:
 - [How to File an FCC Form 470](#) (26:04 min.)
 - [How to Search for FCC Form 470](#) (12:25 min.)
 - [E-Rate Competitive Bidding Process](#) (5:00 min.)
- **File FCC Form 471 (The Second Form)**
 - Submit and certify your FY2022 FCC Form 471 application, the second form in the application process, before the March 22, 2022 deadline.
 - Watch the [FCC Form 471 video series](#) for step-by-step filing guidance.
 - Bulk upload templates are available on the FCC Form 471 [filing page](#) for applicants with large numbers of eligible services and/or large numbers of recipients of service.

January Training Opportunities

USAC will conduct a series of office hour webinars during the FY2022 application filing window period focused on E-Rate topics related to FCC Forms 470 and 471. Regularly check the [E-Rate Webinar](#) and [E-Rate Tribal Training](#) webpages for the latest schedule. Below are some office hour webinars for January.

Eligible Services Office Hours Thursday, January 13

2 p.m. ET

[Register Here](#)

E-Rate experts will provide an overview of E-Rate eligible services for applicants and service providers of all experience levels. Materials to review before the training include:

- [FY2022 Eligible Services List](#) (PDF)
- Eligible Services 101 webinar recording and slides
 - [Watch Recording](#)
 - [Slide Deck](#) (PDF)

Competitive Bidding (FCC Form 470) and Guiding Statements Overview and Office Hour Tuesday, January 18

2 p.m. ET

[Register Here](#)

E-Rate experts will walk you through competitive bidding and the FCC Form 470 with a focus on the new FY2022 Guiding Statements Document for all experience levels. Materials to review before the training include:

- [FCC Form 470 Services Guiding Statements Reference Table \(FY2022\)](#) (PDF)
- [FCC Form 470 and Competitive Bidding Video](#)
- E-Rate Pre-Commitment Process webinar recording and slides
 - [Watch Recording](#)
 - [Slide Deck](#) (PDF)
- [FCC Form 470 Filing EPC System Guide FY2022](#) (PDF)

- [Lowest Corresponding Price](#) webpage
- [FCC Form 470 Search Guide](#) (PDF)

Service Provider Selection and the FCC Form 471 Office Hour
Thursday, January 20

2 p.m. ET

[Register Here](#)

E-Rate experts will provide an overview of how to apply for program support on the FCC Form 471 for applicants of all experience levels. Materials to review before the training include:

- E-Rate Pre-Commitment Process webinar recording and slides
 - [Watch Recording](#)
 - [Slide Deck](#) (PDF)
- [FCC Form 471 video series](#)

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[Back](#)