

**Universal Service Administrative Company
Board of Directors
Quarterly Meeting
Agenda**

**Tuesday, January 28, 2025
10:00 a.m. – 1:30 p.m. Eastern Time
USAC Offices
700 12th Street, N.W., Suite 900
Washington, D.C. 20005**

<u>OPEN SESSION</u> Available for Public Use		<i>Estimated Duration in Minutes</i>
Chair	a1. Consent Items (each available for discussion upon request): A. Approval of Board of Directors Meeting Minutes of October 29, 2024, December 31, 2024, and January 7, 2025 B. Approval of moving all <i>Executive Session</i> Items into <i>Executive Session</i> C. Consideration and Approval of One Routine Procurements D. Approval of Board of Directors Quarterly Meeting Schedule for April 2026-January 2027 E. Review of the 2025 Audit Committee Charter F. Review of the Nominating Committee Charter G. Resolution Honoring Four Board Member Whose Service on the Board Has Recently Ended	5
Chair	a2. Annual Election of Committee At-Large Seats, Chairs and Vice Chairs and Election of Appointment of Corporate Officers	15
Chair	i1. Reports from the Committee Chairs: High Cost & Low Income Committee, Schools & Libraries Committee, Rural Health Care Committee, Audit Committee, and Executive Compensation Committee	10
Michelle	a3. Approval of USAC Common and Consolidated 2nd Quarter 2025 Budgets for the January 31, 2025 Federal Communications Commission Filing	5
Radha Stephen	i2. Enterprise Business Update A. 2024 USAC Accomplishments B. 2024 Annual Report Timeline	15

<u>OPEN SESSION INFORMATION ONLY</u> Available for Public Use		<i>Estimated Duration in Minutes</i>
Teleshia	i3. Information on Two USAC Audit and Assurance Audit Division Universal Service Supply Chain Audit Reports <i>(For Information Only)</i>	–

<u>EXECUTIVE SESSION</u>		<i>Estimated Duration in Minutes</i>
Confidential – Executive Session Recommended		
Sabina	i4. Enterprise Business Update (<i>Continued</i>) • 2024 Employee Retention Updates by Quarter	5
Michelle	i5. Information on Contribution Factor	5
Michelle	a4. Approval of 2025 Annual USAC Common and Consolidated Budgets	15
Erin	a5. Review of USAC Statement of Ethical Conduct for Employees and Employee Annual Disclosure Form	5
Chris	a6. Consideration of a Contract Award for Collibra Licenses	5
Chris	a7. Consideration of Contract Award for Dell EMC Unity Hardware Maintenance and Support Services	5
Chris	a8. Consideration of a Contract Award for Appian Licenses, Cloud Services and Support	5
Chris	a9. Consideration of a Contract Award for SolarWinds License Maintenance Renewal	5
Chris	a10. Consideration of a Contract Award for Splunk Application Performance Monitoring	5
Chris	a11. Consideration of a Contract Award for Veracode Licenses	5
Chris	a12. Consideration of a Contract Award for VMware Enterprise Licensing Agreement	5
Chris	a13. Consideration for Modifying the Fourth Option Period of Enterprise Resource Planning Analysis and PMO Services Contract to Include EDW Assessment	–
Chris	i6. Enterprise Risk Management Scorecard A. Q4 2024 Risk Management Scorecard B. Risk Management Council Minutes	5

<u>EXECUTIVE SESSION – INFORMATION ONLY</u>		<i>Estimated Duration in Minutes</i>
Executive Session Recommended		
Teleshia	i7. Information on One USAC Audit and Assurance Audit Division Universal Service Contributor Revenue Audit Reports	–
Chris/Erin	i8. Annual Competition Advocate Report	–
Chris	i9. Procurement Business Update	–
Steve	i10. November 2024 USAC Complaints Report	–

CONFIDENTIAL EXECUTIVE SESSION <i>Confidential Executive Session Recommended</i>		<i>Estimated Duration in Minutes</i>
Chair	a14. <i>Personnel Matter:</i> Consideration of a Compensation Item	5
Chair	i11. <i>Confidential Executive Session:</i> Board of Directors Only	20

Next Scheduled USAC Board of Directors Meeting

<p>Tuesday, April 29, 2025 USAC Offices, Washington, D.C.</p>
