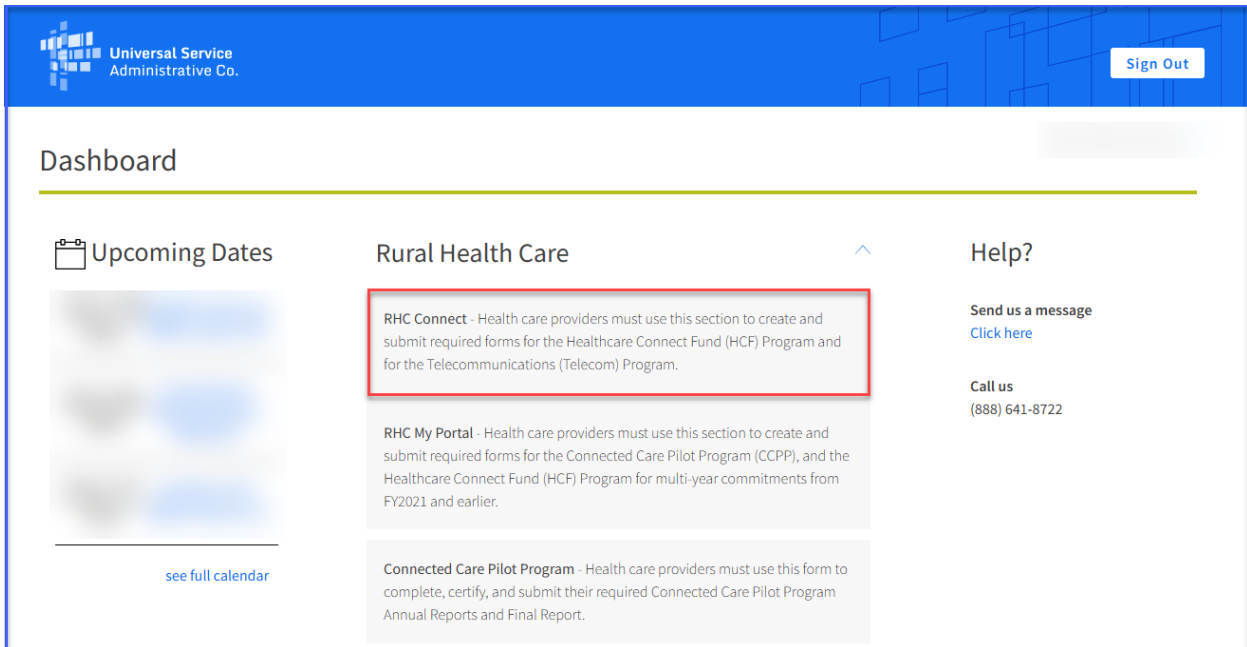


Telecom Program - Finding your Funding Commitment Letter (FCL) in RHC Connect

Step 1: Dashboard Log In

Log into My Portal and Click on **RHC Connect**.

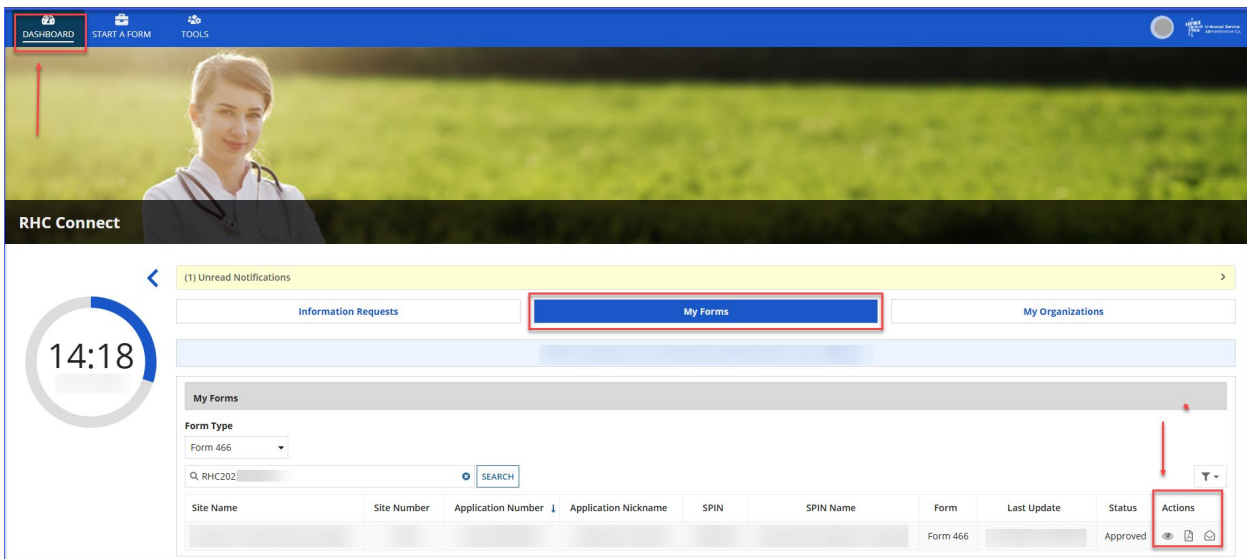


The screenshot shows the RHC Connect Dashboard. At the top left is the Universal Service Administrative Co. logo and name. At the top right is a "Sign Out" button. The main content area is titled "Dashboard" and contains three columns:

- Upcoming Dates:** A calendar icon and a blurred image with a "see full calendar" link below it.
- Rural Health Care:** A section with three items:
 - RHC Connect:** Health care providers must use this section to create and submit required forms for the Healthcare Connect Fund (HCF) Program and for the Telecommunications (Telecom) Program. (This text is highlighted with a red box in the original image.)
 - RHC My Portal:** Health care providers must use this section to create and submit required forms for the Connected Care Pilot Program (CCPP), and the Healthcare Connect Fund (HCF) Program for multi-year commitments from FY2021 and earlier.
 - Connected Care Pilot Program:** Health care providers must use this form to complete, certify, and submit their required Connected Care Pilot Program Annual Reports and Final Report.
- Help?:** Includes "Send us a message" with a "Click here" link, and "Call us" with the number (888) 641-8722.

Step 2: Locate the Funding Request




Navigate to the **My Forms** tab, select **Form 466** under **Form Type**, and either scroll or search for the FRN by entering the FRN in the Search field and click **Search**. Under the **Actions** column, click the "eye" icon.



The screenshot shows the "My Forms" page in RHC Connect. At the top, there are navigation tabs: "DASHBOARD", "START A FORM", and "TOOLS". The "DASHBOARD" tab is selected. Below the navigation is a banner image of a healthcare professional. The main content area is titled "RHC Connect" and features a notification bar for "(1) Unread Notifications".

Below the notification bar are three tabs: "Information Requests", "My Forms", and "My Organizations". The "My Forms" tab is selected and highlighted with a red box.

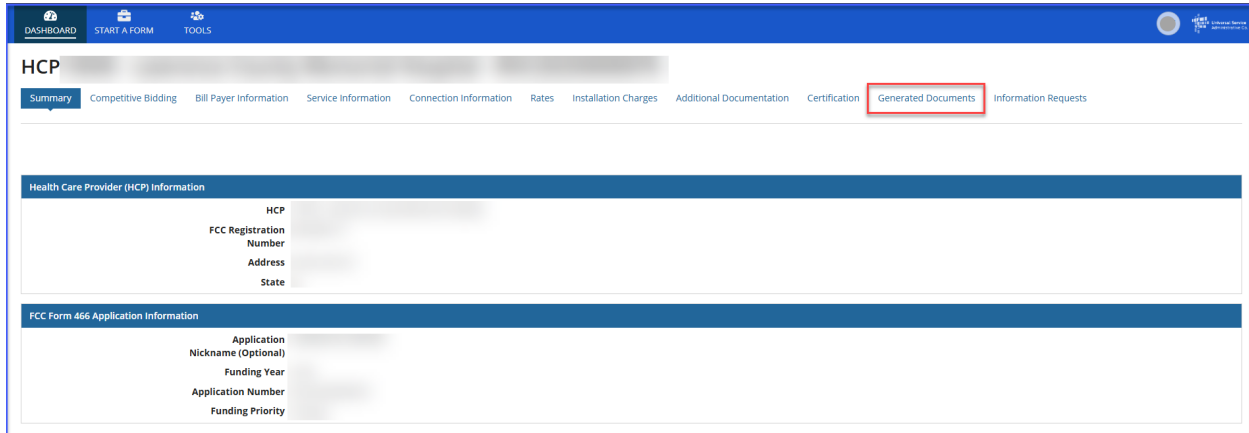
Under the "My Forms" tab, there is a "Form Type" dropdown menu set to "Form 466". Below it is a search field containing "RHC202" and a "SEARCH" button. A table of forms is displayed below the search field:

Site Name	Site Number	Application Number	Application Nickname	SPIN	SPIN Name	Form	Last Update	Status	Actions
						Form 466		Approved	  

The "Actions" column for the first row is highlighted with a red box, and a red arrow points to the "eye" icon.

Step 3: Summary Page

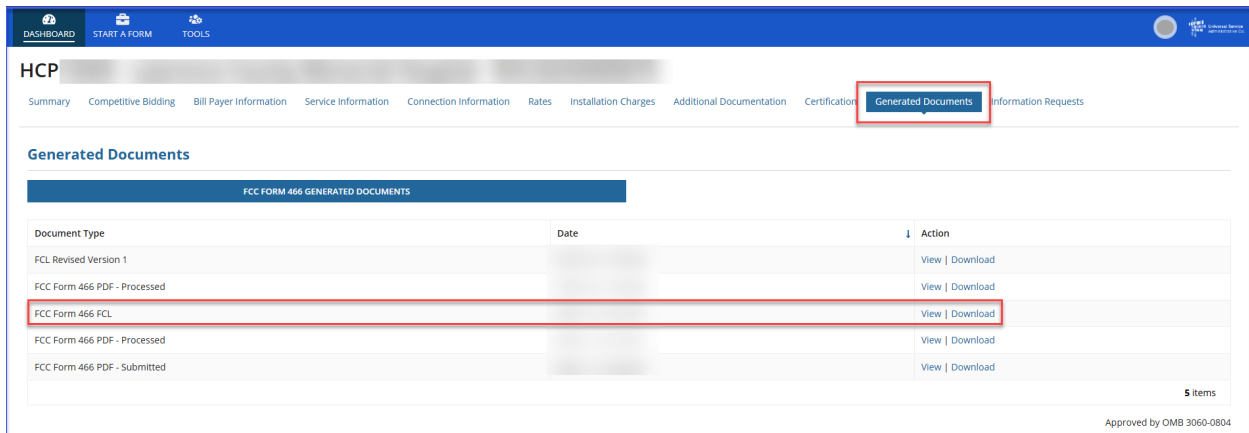
On the **Summary** page, click **Generated Documents**.



The screenshot shows the 'Summary' page for an HCP application. The navigation bar at the top includes 'DASHBOARD', 'START A FORM', and 'TOOLS'. Below the navigation bar, the 'Generated Documents' tab is highlighted with a red box. The page content is divided into two main sections: 'Health Care Provider (HCP) Information' and 'FCC Form 466 Application Information'. The HCP information section includes fields for HCP, FCC Registration Number, Address, and State. The FCC Form 466 Application Information section includes fields for Application Nickname (Optional), Funding Year, Application Number, and Funding Priority.

Step 4: Generated Documents

On the **Generated Documents** page, you can view or download the FCL by clicking the hyperlinks under the **Action** column.



The screenshot shows the 'Generated Documents' page. The navigation bar at the top includes 'DASHBOARD', 'START A FORM', and 'TOOLS'. Below the navigation bar, the 'Generated Documents' tab is highlighted with a red box. The page content is divided into two main sections: 'Generated Documents' and 'FCC FORM 466 GENERATED DOCUMENTS'. The 'Generated Documents' section contains a table with the following data:

Document Type	Date	Action
FCL Revised Version 1		View Download
FCC Form 466 PDF - Processed		View Download
FCC Form 466 FCL		View Download
FCC Form 466 PDF - Processed		View Download
FCC Form 466 PDF - Submitted		View Download

The 'FCC Form 466 FCL' row is highlighted with a red box, and its 'View | Download' links are circled in red. The table indicates 5 items in total.